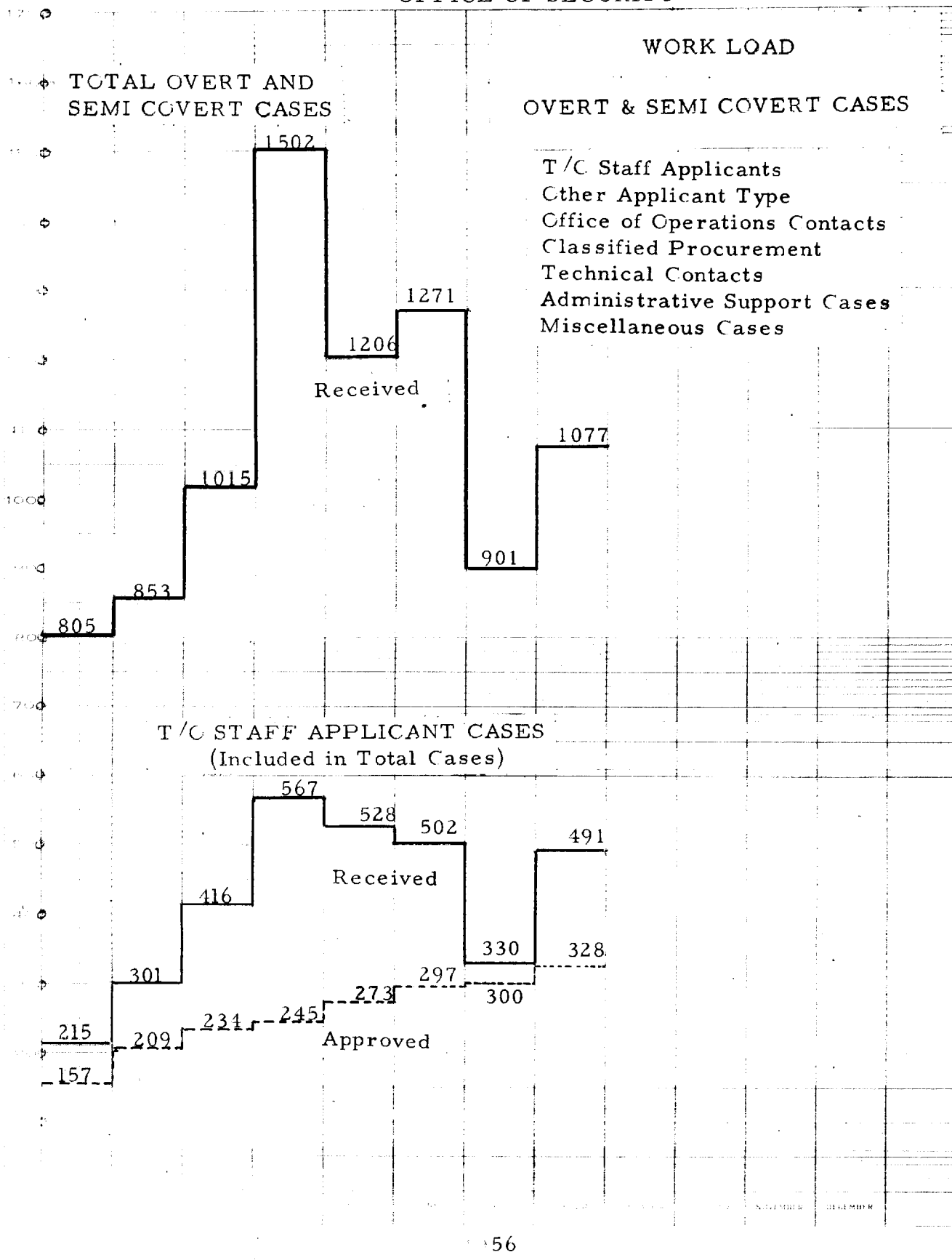


TAB

OFFICE OF SECURITY



SECRET

Chart #1

TAB

(When filled in)

OFFICE OF SECURITY

STATUS OF FIELD ACTIONS ON OVERT & SEMI-COVERT CASES

Month of August 19 56

FIELD ACTIONS OR ASSIGNMENTS OF CASES SHOWN IN TABLE " "	PENDING Beginning of Month	RECEIVED During Month	COMPLETED During Month	PENDING End of Month
Field Office for full field investigation	1232	644	772	1245
DFO for Name Checks Only	910	553	601	812
Unassigned	411			320
Other				
TOTALS	2553	1197	1373	2377

TABLE 1

TAB

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(When filled in)

OFFICE OF SECURITY

TIME FACTORS IN PROCESSING OVERT & SEMI-COVERT CASES

Month of August 1956

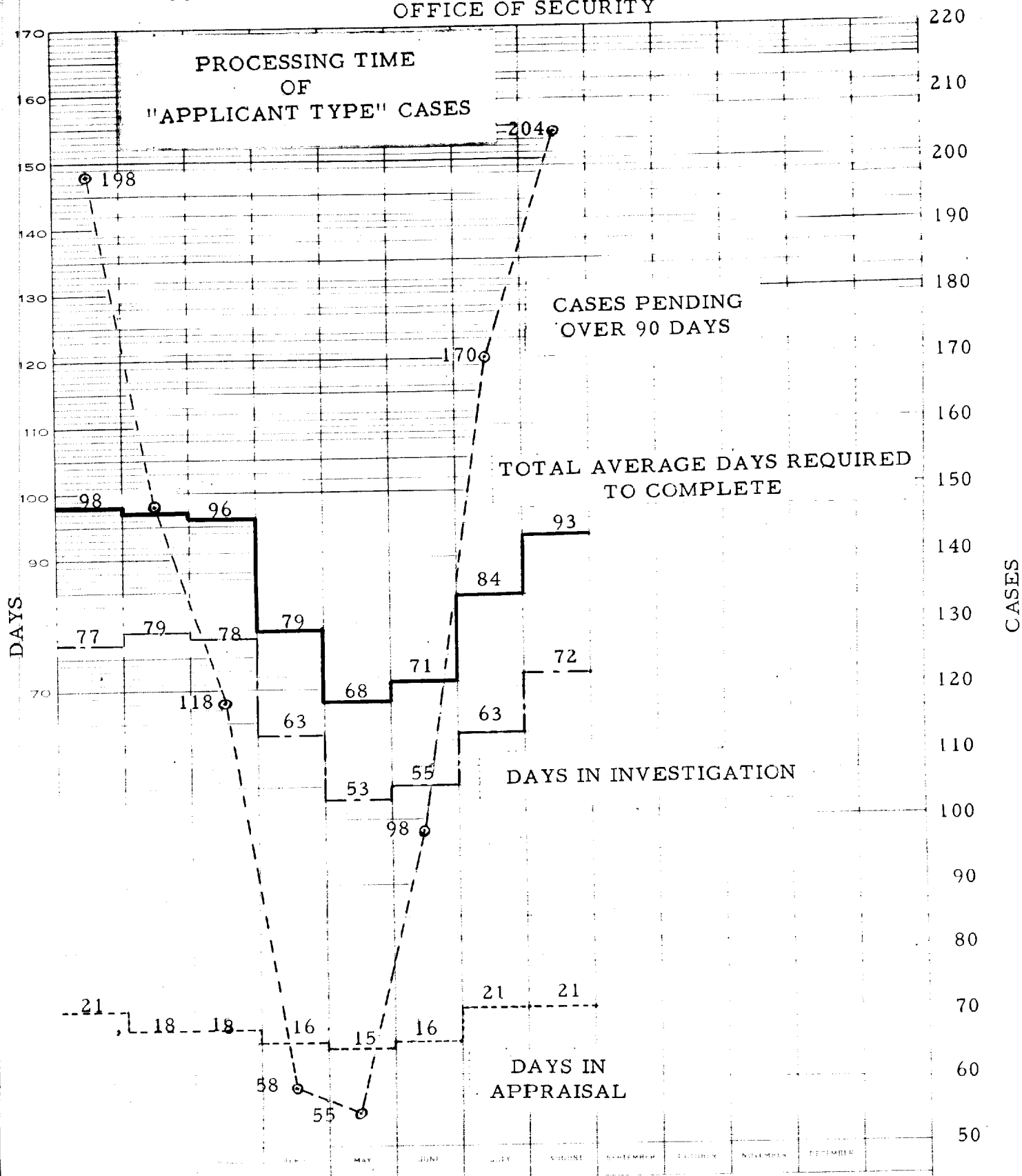
1. PROCESSING TIME (For <u>356</u> Regular Cases)			
Time required during month to process to Approval or Disapproval, "Applicant Type" cases received from Office of Personnel (Average number of Days):	DAYS	DAYS	TOTAL
	in	in	DAYS
	INVESTIGATION	APPRAISAL	
	72	21	93

2. ANALYSIS OF PROCESSING TIME	CASES
a. Less than 30 days	20
b. 31 to 60 days	14
c. 61 to 90 days	100
d. 91 to 120 days	172
e. 121 to 150 days	45
f. over 150 days	5

3. CASES PENDING OVER 90 DAYS	STATUS	
Number of "Applicant Type" cases received from Office of Personnel and pending more than 90 days	Deferred	Regular
	1	204
	Total 1	204

TABLE C

TAB



TAB

OFFICE OF SECURITY

STATUS OF COVERT CASES
AND COVERT OPERATIONAL SUPPORT ACTIVITIES

Month of August 19 56

TYPE OF COVERT CASE	PEND Beginning of Month	RECD During Month	PROCESSED				PEND End of Month
			APPD	DIS- APPD	CAN- CELED	TOTAL	
Covert Security Clearances	1047	398	404	8	27	439	1006
Covert Security Approvals	1737	557	453	3	40	496	1798
Operational Approvals	638	477	338	0	16	354	761
Proprietary Approvals	472	217	34	0	12	46	643
Totals	3894	1649	1229	11	95	1335	4208

COVERT CASES OVER 90 DAYS OLD 210

COVERT OPERATIONAL SUPPORT ACTIVITY	PEND Beginning of Month	RECD During Month	CLOSED During Month	PEND End of Month	MAN-HOURS Expended in Field
Covert Site Surveys	19	15	17	17	388
Covert Support Actions	38	79	85	32	72
Custodial Support Services	1	0	0	1	1760
Escort Trips	0	6	0	6	331
Letter Drop Facilities (*In Operation)	* 529	28	5	* 552	844
Special Inquiry Actions	194	90	132	152	838
Special Project Actions	11	40	38	13	642
Miscellaneous Actions	34	119	126	27	517
Information Name Checks	335	204	218	321	
Totals	1161	581	621	1121	5392

TAB

OFFICE OF SECURITY

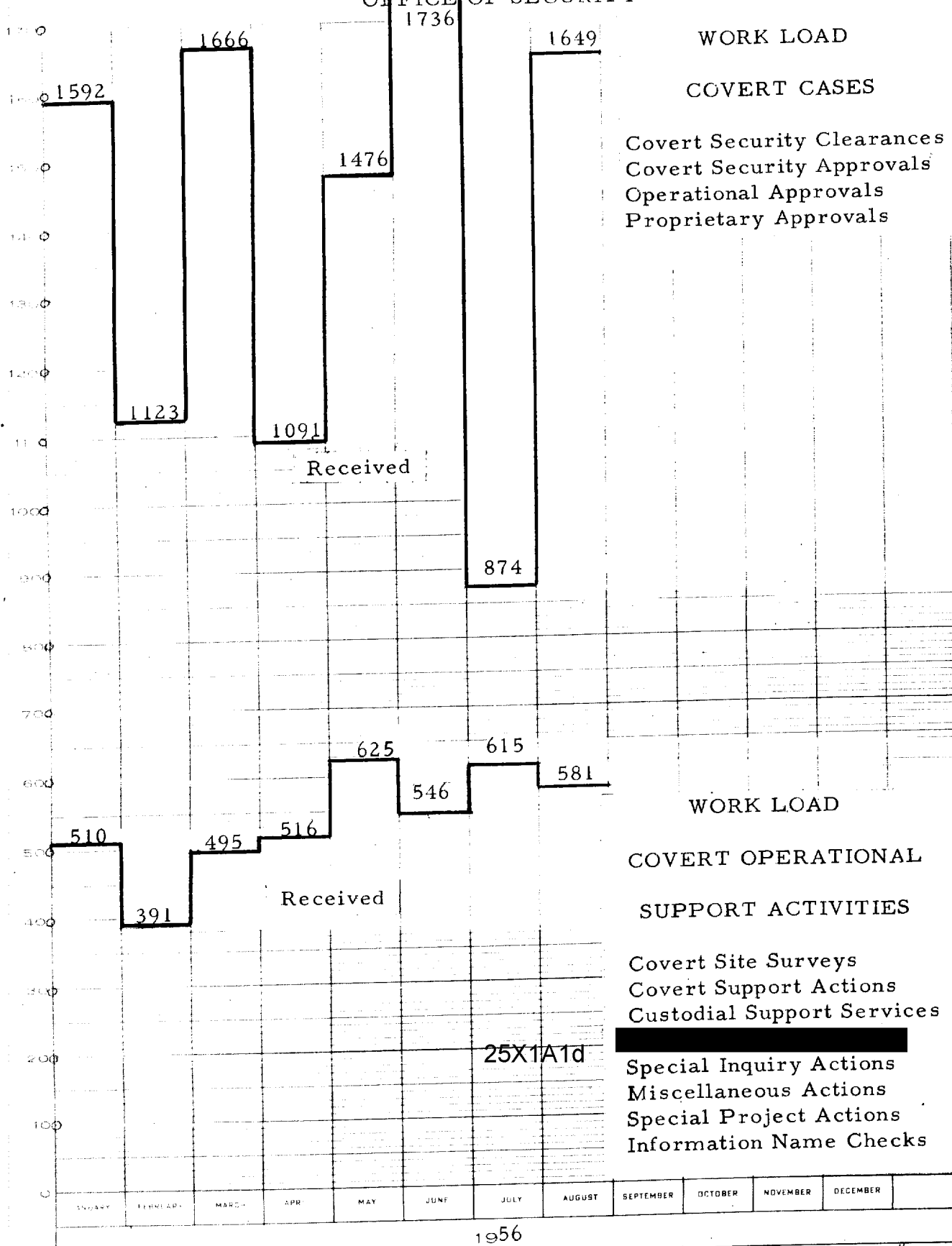


Chart # 3

TAB

OFFICE OF SECURITY

CONTROL, SUPPORT AND SERVICE OF OVERT ACTIVITIES

Month of August 19 56

ACTIVITY		ACTIONS
1. Requests for CIA record checks received from other agencies		2311
2. Security files reviewed in response to other agency requests (Requests pending over 10 days <u>476</u>)		115
3. Employee interviews (Returnees, Resignees, Official Travelers and Special)		762
4. Employees' transfer and reassignment actions reviewed		611
REQUESTS FOR APPROVAL OF:	Disapproved	Approved
	0	130
	0	77
	0	16
	(Total pages reviewed <u>1114</u>)	
5. Training at outside institutions	0	130
6. Private travel	0	77
7. Manuscripts, speeches, books, etc.	0	16
8. Liaison contacts	10	803
9. Miscellaneous outside activities	2	145 *

* 14 of these approvals were [REDACTED] Briefings 25X1A2d2

TRAINING ACTIVITIES

1. Security personnel receiving training during month 59
2. Agency Security Indoctrination group lectures given 5
(Attendance 360)

TABLE B

TAB

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OFFICE OF SECURITY

NUMBER OF SECURITY
PERSONNEL RECEIVING
TRAINING

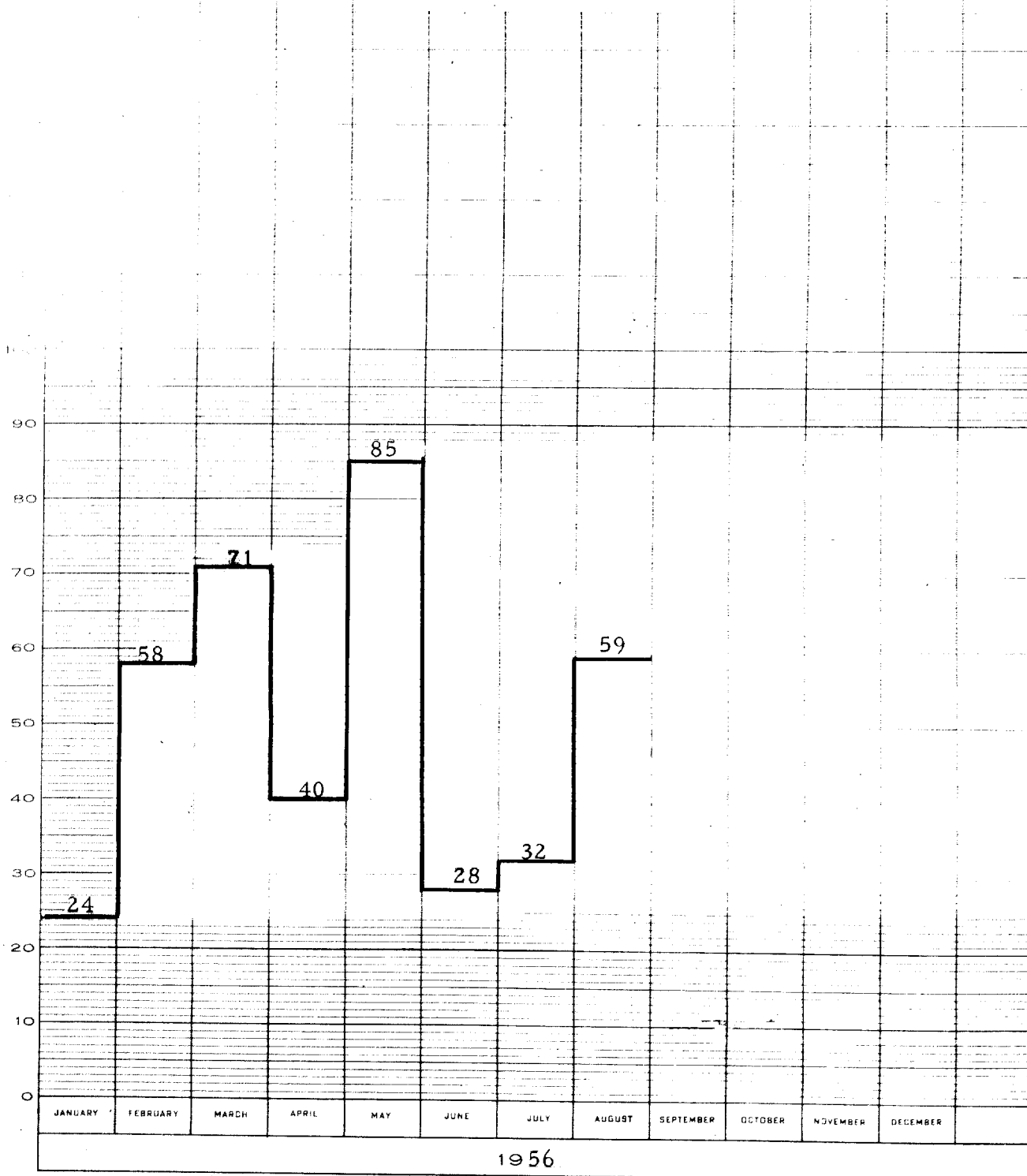


Chart #4

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(When filled in)

OFFICE OF SECURITY

PHYSICAL SECURITY ACTIVITIES

Month of AUGUST 1966

ACTIVITY	NUMBER
1. Security violations investigated and charged (Open safes, etc.)	32
2. Other security violations investigated and reported (Lost documents, etc.)	31
3. Night security inspections of offices by NSOs	50
4. Other security matters handled by NSOs after hours	1170
5. Counter audio surveillance inspections	4
6. Physical security surveys	25
7. Safe combinations changed	506
8. Safes repaired	386
9. Identification processes performed	273
10. Regular, Limited and Special badges issued	855
11. Visitor Passes issued (Total)	10,983
General	6002
Applicants	2272
Forgotten badges	497
Deliveries, etc.	1772
12. Classified waste collected and destroyed (pounds)	129,200
13. Armed escort of classified material (domestic trips) (Man-hours expended <u>43</u>)	11
14. Safety inspections, investigations & miscellaneous safety actions	71

TABLE F

TAB

SECRET
ACCIDENT STATISTICS FOR HEADQUARTERS AREA

SECOND QUARTER - APRIL, MAY, AND JUNE

<u>Accidents Reported By Medical Staff</u>	<u>Accidents Reported By Insurance And Casualty Division</u>	<u>Actual No. of Accidents In Washington Area</u>	<u>Time Lost Accidents</u>	<u>Days Time Charged To Accidents</u>	<u>First Aid Cases Reported</u>
122	64	144	19	129	125
<u>Agency Frequency Rate For Quarter*</u>	<u>Gov't Frequency Rate for 1955 (All type Accidents)*</u>	<u>NSC Frequency Rate For Office-Type Accidents For 1954*</u>	<u>Agency Severity Rate For Quarter**</u>	<u>Gov't Severity Rate For 1954 (All type Accidents)**</u>	<u>NSC Severity Rate For Office-Type Accidents For 1954**</u>
4.26	7.6	2.67	29.0	590	250

First Aid Accidents

<u>Type</u>	<u>Percent</u>
Falls	22.4
Careless handling and movement of safe files	12.8
Cuts and abrasions due to minor cutting accidents	36.0
Lifting	4.8
Falling or flying objects	10.4
Dermatitis	2.4
Miscellaneous	11.2

Time Charged to Accidents

<u>Type</u>	<u>Percent</u>
Falls	82.9
Dermatitis	2.3
Falling or flying objects	1.6
Lifting	10.9
Miscellaneous	2.3

* Accident Frequency Rate - $\frac{\text{Number of accidents} \times 1,000,000}{\text{Number of man hours worked}}^{***}$

** Accident Severity Rate - $\frac{\text{Number of days time lost due to accidents} \times 1,000,000}{\text{Number of man hours worked}}^{***}$

*** Number of man hours worked is an approximate figure. One and one-quarter days per month has been allowed for sick and annual leave in the number of man hours worked.

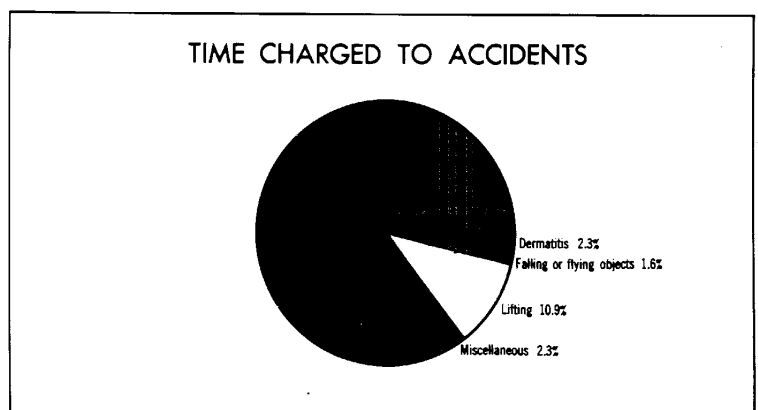
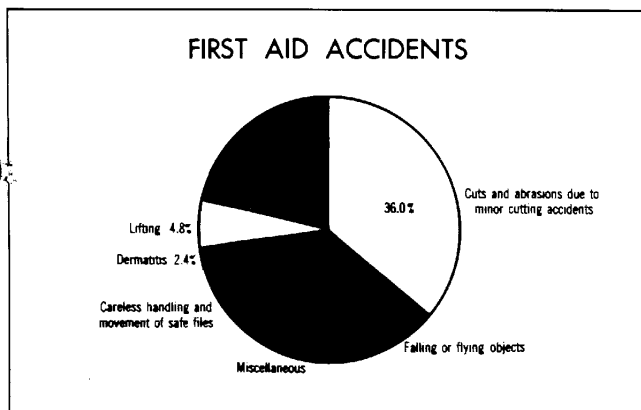
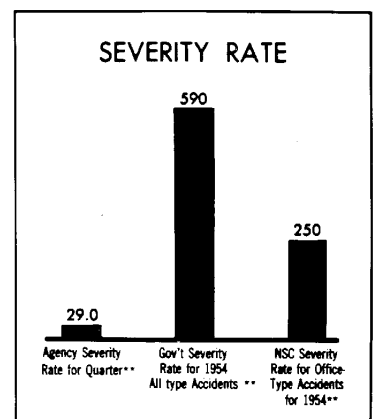
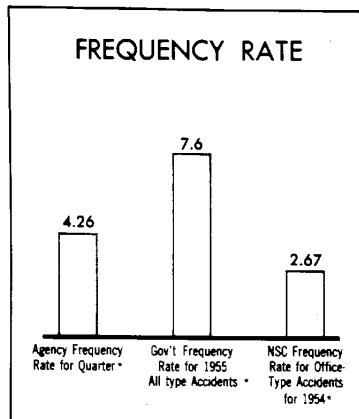
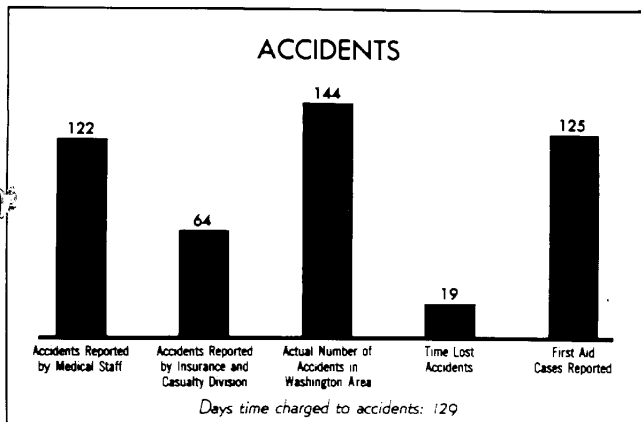
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ACCIDENT STATISTICS FOR HEADQUARTERS AREA

Second Quarter — April, May, and June



25513 8-56

*Accident Frequency Rate $\frac{\text{Number of accidents} \times 1,000,000}{\text{Number of man-hours worked}^{***}}$

Accident Severity Rate $\frac{\text{Number of days time lost due to accidents} \times 1,000,000}{\text{Number of man-hours worked}^{*}}$

***Number of man-hours worked is an approximate figure. One and one-quarter days per month has been allowed for sick and annual leave in the number of man-hours worked.

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